



UNITED STATES ENVIRONMENTAL PROTECTION AGENCY  
WASHINGTON, D.C. 20460

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**U.S. Environmental Protection Agency**  
**Headquarters Safety and Health Management System Policy**

OFFICE OF  
ADMINISTRATION  
AND RESOURCES  
MANAGEMENT

At EPA headquarters, the priority overarching all others is ensuring the protection and wellbeing of our most valuable resource – our employees. To realize this, EPA headquarters commits to establishing a Safety and Health Management System as a means of systematically engaging leadership and staff to continually improve safety and health throughout our workspaces and operations.

We believe that implementing a SHMS will enable us to fulfill our commitment to:

- Preventing injury and illness
- Improving safety and health management and performance
- Identifying and controlling safety, health hazards and risks
- Complying with all legal and applicable safety and health requirements
- Promoting a culture of safety

EPA headquarters employees are integral to meeting these commitments and will be engaged in the development, implementation, documentation, maintenance and improvement of the SHMS. Collaboratively, the SHMS team will establish, track and review safety and health objectives and targets supporting the commitments. EPA management will participate in the approval of objectives and targets and monitor and communicate its SHMS performance.

It takes all of us to keep employees safe, both at headquarters and in the field. By learning about and participating in headquarters safety activities, you can proactively help mitigate workplace hazards and minimize injuries and illnesses. Managers and staff are responsible for taking the SHMS training, participating in employee-led activities such as annual safety inspections, and adhering to the established safety and health procedures and applicable programs. The SHMS will systematically help all of us maintain a healthy and safe workplace and contribute to the EPA being One Great Place to Work.

7.15.16

Date

Vaughn Noga

Director, Office of Administration, OARM

HQ Senior Safety and Health Management Representative

7.18.16

Date

Yvette Jackson

Director, Facilities Management and Services Division

HQ Safety and Health Management Representative